

**EMBASSY OF INDIA
SEOUL**

Request for Bids by 20 September 2018 - last date

20 August 2018

Subject: Bids for making 6 booths for ‘Seoul Cafe Show 2018’

1. Bids are invited for designing, arranging, dismantling booths as details given below.

Item	Details
Designing & Arranging	
-India Pavilion (size: 9m(w)x6m(t)x4.5m(h) = 54sqm) -Material finish -Flooring -Electrical installation -Furniture / AV rental	-All items should be installed and arranged for the 17 th Seoul International Cafe Show to be held on 8 th - 11 th November 2018 at COEX, Seoul. -Indian Pavilion for Cafe Show 2018 should show traditional Indian and India’s unique coffee industry. -Main structures should be wood made. -Appropriate wallpaper, painting, laminated film and graphic works are to be included. -Sufficient lightings and electrical wiring should be installed. -Bar stools, LED TV and etc. should be arranged.
Dismantling & Packing	
All the booths should be dismantled and disposed after the exhibition. Parts that can be re-used should be packed appropriately for storage.	

2. Bidders should quote for all the scope of work altogether. Designing, arranging and dismantling should be done from one company.
3. Price quoted should be on an all-inclusive basis and shall include the cost of all services, personnel, material, transportation, delivery, etc. Inclusion/exclusion of VAT and other levies/taxes, where applicable, should be clearly specified.
4. Quotations should remain valid for acceptance for 30 days from date of closing without any price escalation for whatever reasons.
5. Once the tender is awarded, the winning bidder will have to complete the awarded jobs within a month.
6. Bid may be submitted by email by 1700hrs on 20 September 2018.

Third Secretary (Commercial)

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(Nayantara Dabariya)

Third Secretary, Commercial

20 August, 2018