

Embassy of India Seoul

JOB VACANCY

Applications are invited for a vacant post of Programme Officer (PO) in the Embassy of India, 101, Dokseodang-ro, Yongsan-gu, Seoul, Republic of Korea.

<u>Minimum Qualification</u>: Graduate from a recognized university, fluency in English & Korean language and excellent interpretation skills. Minimum five years of work experience in Cultural/Administrative matters.

Desirable: Preference will be given to those who have prior working experience (like: managing cultural events, event planner, making logistic arrangements for meetings/events/shows/public-gatherings/festivals etc.). Efficiency in working on Computer, Multimedia, Video/Audio Editing/Designing & Social Work and proficiency in english drafting skills.

Salary: Approximately KW 3.25 million per month.

How to apply: Application with CV (in English only) may be sent to:

Ms. Ananya Agarwal Head of Chancery Embassy of India, 101, Dokseodang-ro, Yongsan-gu Seoul, Republic of Korea.

E-mail: admn.seoul@mea.gov.in and indianembseoul@gmail.com

Last date of application: Monday, 27 November 2023 by 1700 Hours